

Minutes

Point Roberts Public Hospital District

June 9, 2020

Call to Order:

The meeting was called to order at 7:11 p.m. by Stephen Falk, Commissioner (via Zoom)

Attending:

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

**Introduction of
Guests:**

Dr. Sean Bozorgzad, Virginia Lester, Deborah Shields, Dr. Ming Lin, Bill Meursing,, Pat Capozzi, Cyndal Millhollin, Pat Grubb

**Approval of Prior
Minutes:**

Approval of minutes from previous PR PHD Regular Meeting (March 10, 2020) and Special Meeting (March 22, 2020)

Financial Report:

Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$17,184.51. Payroll is \$2,044
There are 2 items to note: Reimbursement to Deborah Shields for Dragon Medical One monthly subscription = \$123.00, Whatcom City Auditor = \$598.25

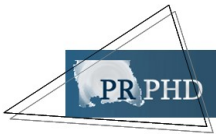
Bills presented for approval as follows:

Bills paid:

06/01/20 – SuperTrack Urgent Care PLLC - \$16,000
12/23/19 – Whatcom County Auditor - \$ 598.25
05/31/20 – Point Roberts Bookkeeping - \$231.00
05/29/20 – Point Roberts Press – Advertising - \$50.00
06/01/20 – Bellingham Business Machine - \$28.90
06/01/20 -- Whidbey Telecom - \$46.80
05/30/20 – Whatcom County Fire District 5 - \$106.56
05/20/20 – Deborah Shields – Reimbursement - \$123.00

Payroll as follows:

Heather Dixon – Cleaner - \$448
Barb Wayland - Superintendent - \$1,218
Farrah Carsten – Recording Secretary - \$396
Kandace Harper – Commissioner - \$114
Stephen Falk – Commissioner - \$114
Richard Dennis – Commissioner - \$114



Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Provider's Report:

Clinic Medical Director Update: Chief Carleton has done a great job for Covid testing in our area. The clinic will resume practice and follow the direction of Whatcom County Health Department. Dr. Sean has placed a call for clarification on wellness exams and if the County is supportive of this.

Deb Shields has left the practice but the transition of care to patients will be smooth. Virginia Lester along with David Shanholtzer will be seeing patients. Virginia can take control of Dragon 1 if she wants it. Dr. Sean will provide this since he has the subscription and it isn't necessary for the Commissioners to pay for.

Superintendent's Report:

Medicaid Transformation Grant: Last year we were receiving money through the Medicaid transformation grant which was established to assist small and rural clinics in the changeover to medical records that was demanded by the Institution of electronic medical records. The money stopped when we did the budget for this year because we didn't include anything from that. We understood it had been paid out. We reestablished the grant and money will come in intervals until it is spent out.

Invoice for 2019 Election Costs: We never got the 2019 General Election invoice originally until now and the County is aware of it.

ECG Laptop Requirements: Information was sent to Barbara on the minimum requirements for the ECG dedicated laptop with the CD reader. We will not move forward until we know the costs. Dr. Sean will take care of the laptop issue as they have the identical system at the Bellingham location.

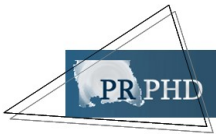
Policy Review & Updated: Tabled to July regular meeting

Other:

Shields Company: Deborah Shields provided a presentation for the Shields Company. The goal is to establish a community clinic that would be attentive to the communities needs and run by the local residents. It would be transparent with no surprise billing.

We would request input from the community via newspaper, Facebook, Next Door, PAWS, word of mouth to email Barbara Wayland superintendent@prphd.org

Special meeting to happen with a week or 2 to initiate the cancellation of the contract with SuperTrack (they require 6 month notice) and ask for proposals from both companies.



Motion: Hold special meeting on Saturday June 20 @ 1 pm via ZOOM to discuss whether or not to go forward with the termination of SuperTrack's existing contract and request proposals form both companies.

Motion carried.

Meeting was adjourned at 8:43 p.m.

Special Meeting: Saturday June 20th, 2020 @ 1 pm

Regular Meeting: Tuesday July 14th, 2020 @ 7 pm (TBA)

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Kandace Harper

Richard Dennis

Farrah Carsten