

Minutes

Point Roberts Public Hospital District

Wednesday February 9, 2022

Call to Order:

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner (via Zoom)

Attending:

Commissioners: Stephen Falk, Richard Dennis, Sara Oggel
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

Introduction of Guests:

Dr. Sean Bozorgzadeh, Virginia Lester, Mark Robbins, Elisabeth Mason, Paul Smist, Judith Ross, Kandace Harper, Bill Zidel, Judith Ross, Patrick Grubb – APB

Public Comment: Mark Robbins asked for clarification as to why positive numbers have not been released in regards to Covid testing. Stephen explained the Hospital District tried to formalize a process with the Fire District but Chief Carleton had 2 reasons why he didn't want to do this:

1. Concern about the general public information getting to the Canadian Border Services Agency consequently triggering more restrictions being placed upon the residents of Point Roberts, and
2. The data being limited and not useful for planning purposes. The numbers provided are misleading (not everyone is being tested).

SuperTrack's data could be submitted and published on the website however Dr. Bozorgzadeh said that if it is posted that 12 people are positive, how many people were tested in total? And how many of those were Canadian's that were visiting? Point Roberts border crossings are exempt from Covid testing as well. It would raise more questions.

Dr. Bozorgzadeh has been providing the numbers he has with Barbara and Judith Ross. Two weeks ago, there were 3 positive cases, last week there were 12 positive cases out of 25 that were tested. Mark Robbins suggested that we could add a disclaimer to the numbers posted on the website. Farrah to start posting the results on the website.

Approval of Prior Minutes:

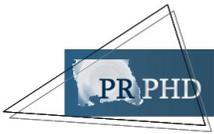
Approval of minutes from previous PRPHD Regular Meeting (January 12, 2022).

Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$17,265.30. Payroll is \$2,896.00. There are 3 items to note: Whatcom County Admin Services (4th Qtr. invoice) = \$180, Barbara Wayland reimbursement for McAfee virus renewal & MS Word for Hospital District computers = \$247.90,



Point Roberts Bookkeeping for McAfee virus renewal for Hospital District laptop & Assoc. of WA Public Hospital District check sent via priority mail = \$106.14

Bills presented for approval as follows:

Bills paid:

- 02/01/22 – SuperTrack Urgent Care PLLC = \$16,000
- 01/31/22 – Point Roberts Bookkeeping = \$224
- 02/01/22 – Bellingham Business Machine = \$67.30
- 01/28/22 – Point Roberts Press = \$50
- 02/01/22 – Whidbey Telecom = \$47.60
- 02/08/22 – Whatcom County FD #5 = \$342.36
- 01/18/22 – Point Roberts Bookkeeping - reimbursement = \$106.14
- 01/12/22 – Barbara Wayland – reimbursement = \$247.90
- 01/13/22 – Whatcom County Admin Svc = \$180

Payroll as follows:

- Heather Dixon – Cleaner = \$448
- Barb Wayland – Superintendent = \$1,740
- Farrah Carsten – Secretary = \$480
- Stephen Falk – Commissioner = \$114
- Richard Dennis – Commissioner = \$114

Paulette was unable to include Sara this month due to not having all of her employee paperwork in time.

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

P&L income statement 2021 YTD budget = \$98,387 the actual = \$80,870 – the district had approx. \$17,500 less expenses Richard congratulated everyone on this achievement.

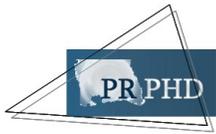
Clinic Medical Director Update:



POINT ROBERTS CLINIC NUMBERS FOR JANUARY 2022

DATE	OV	LABS	PT/WR	TELEMED	P/P PHYS EXAM	SKIN CLINIC	B12 & FLU SHOTS	TOTAL
3			2	3				5
4	1	2			1		3	9
6			2	1				3
10	2		1			7		10
11	8	2	1	2			4	17
13	10			2				12
17	1	5		3				9
18	6	4	1				3	14
20	11							11
24	3	4	1	3			1	12
25	9	4		2			1	16
27	11				1			12
31	4	4		4		7		19
TOTAL	68	25	8	20	2	7	12	142

2021	OV	LABS	PT/WR	TELEMED	PHYS EXAM	SKIN CLINIC	FLU CLINIC	B12 SHOTS	TOTAL
January	79	11	7	2	3	7			109
February	24	11	6		3	4			48
March	89	15	5	4	7	11			131
April	68	10	5	3	1	20			97
May	84	29	6	2	4	6			141
June	105	33	10		9	14			171
July	52	12	3			9			76
August	118	23	6	14	1	9			162
September	82	21	6	34		6			144
October	87	21	11	14		6			139
November	71	10	8	29		4	48	9	169
December	45	2	10	19	3	0	12	6	107



Clinic Update: There was a change in the phlebotomy policy procedure. In the past the patient would have to wait until the provider was present to have blood drawn. Typically, it would be after 10 am because of the providers having to drive from the mainland to Point Roberts. If the patient had to fast prior to the procedure, they would end up fasting for a long period of time due to this. Now the clinic will have the nursing staff draw the blood earlier, before the practitioner arrives.

If people are traveling to Ferndale or Blaine for other reasons, SuperTrack is going to see if the patients can have their blood drawn at Quest labs in order to avoid having the blood stay in transfer (inactive at a Fed Ex location, etc.). If the blood remains sedentary, the little cells can rupture and artificially increase the amount of potassium showing up in the labs and requiring a repeat of the blood test for an accurate reading. This will give patients the option to decide where and when to have their blood drawn.

SuperTrack has full staff currently but Dr. Bozorgzadeh has advertised on Indeed for a medical assistant/registered nurse position. Numerous applicants applied but it is difficult to find someone willing to make the commute from Bellingham to Point Roberts regardless of the incentives being offered. There isn't a position of a receptionist because the role requires the candidate to be able to draw blood and give injections such as an LPN, RN or a trained, licensed MA is preferred. Dr. Bozorgzadeh is requesting for any referrals.

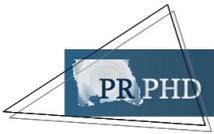
Update: Barbara has formally received Richard's resignation letter to be effective at the end of this month. Three resumés (to serve on the Commission) have been received and the three applicants are in attendance at this meeting. If anyone has any questions regarding the role the Hospital District plays, they can email Barbara directly at superintendent@prphd.org.

Barbara will email everyone the status on the CNA Insurance funds that were misdirected last year and if the monies have been recouped.

Website update: Farrah has been dealing with tech support on the issues of the website not being accessible to some people. WIX had stated it's a browser issue and users need to make sure they have the updated browser version. She will continue working on the problem.

Commissioner 1 seat position selection process – Stephen Falk: At the March meeting there will be a public session giving each of the applicants an opportunity to say a few words and answer questions from the Commissioners and the Superintendent. After the public session there will be an executive session for the Commissioners and Superintendent to discuss the various applicants (no decisions to be made in the executive session). The public session will reconvene and have a further discussion if needed and take an action to select one of the available applicants to serve as Commissioner for the 2-year term.

Superintendent's Report:



At the March 9th, 2022 meeting the Commissioners will pass a resolution. During the time in between the March and April meeting, the person selected will need to be sworn in and have the Oath of Office notarized prior to the April meeting.

Liability Insurance Update – Stephen Falk: The agent we have been using for many years hasn't been able to find an alternative insurance carrier for the district. A recommendation came through a different agent that we may be able to get a policy through Chubb which will be the appropriate coverage needed and possibly cheaper. We will discuss it at another meeting as soon as we have all of the information.

Other:

It was clarified that Richard's resignation is effective at the conclusion of this meeting.

Richard will be moving back to Texas at the end of March and said it was an honor, privilege and pleasure to work with everyone.

Next Regular Meeting: Wednesday March 9th, 2022 @ 7:00 pm via ZOOM

Meeting adjourned: 7:57 p.m.

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Sara Oggel

Farrah Carsten