



Minutes

Point Roberts Public Hospital District

Wednesday May 11, 2022

Call to Order:

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner (via Zoom)

Attending:

Commissioners: Stephen Falk, Sara Oggel, Noel Newbolt
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

Introduction of Guests:

Dr. Sean Bozorgzadeh, Virginia Lester, Alexander Wiley, Elisabeth Mason, Patrick Grubb – APB

Public Comment: None

Approval of Prior Minutes:

Approval of minutes from previous PRPHD Regular Meeting (April 13, 2022)

Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$16,253.72. Payroll is \$3,232.00.

There are no items to note.

Bills presented for approval as follows:

Bills paid:

05/01/22 – SuperTrack Urgent Care PLLC = \$16,000
04/30/22 – Point Roberts Bookkeeping = \$224
04/29/22 – Point Roberts Press = \$50
04/30/22 – Bellingham Business Machine = \$43.22
05/01/22 – Whidbey Telecom = \$51.79
05/01/22 – Whatcom County FD #5 = \$154.71

Payroll as follows:

Heather Dixon – Cleaner = \$448
Barb Wayland – Superintendent = \$1,914
Farrah Carsten – Secretary = \$528
Sara Oggel – Commissioner = \$114
Stephen Falk – Commissioner = \$114
Noel Newbolt – Commissioner = \$114

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**



Clinic Medical Director Update:



POINT ROBERTS CLINIC NUMBERS FOR APRIL 2022

DATE	OV	LABS	PT/INH	TELEMED	PHYS EXAM	SKIN CLINIC	B12 & FLU SHOTS	TOTAL
4	2	5					1	8
5	5	1					1	7
7	5			1				6
11	5	4		3		7		19
12	12							12
14	12							12
18	2	4		2				8
19	5	4						9
21	5			3				11
25	2	4		3	1			10
26	11	3						14
28	2	3			1			6
TOTAL	66	25	0	12	2	7	4	118

2022	OV	LABS	PT/INH	TELEMED	PHYS EXAM	SKIN CLINIC	B12 & FLU SHOTS	TOTAL
January	68	25	0	10	2	7	12	124
February	25	7	0	10	7	3	3	55
March	101	14	5	11	9	9	2	151

2021	OV	LABS	PT/INH	TELEMED	PHYS EXAM	SKIN CLINIC	B12 & FLU SHOTS	TOTAL
January	79	11	7	2	3	7		109
February	24	11	8		3	4		50
March	83	11	5	4	7	11		121
April	68	10	5	3	1	10		97
May	54	10	6	2	4	6		78
June	105	10	10		9	14		138
July	92	12	9			9		121
August	118	23	4	14	1			160
September	82	21	6	14				123
October	67	11	11	14		6		109
November	71	10	9	20		4	18	122
December	61	2	10	10	1	6	18	108

Superintendent's Report:

Clinic Update: Numbers were lower than expected but the telemedicine numbers have remained steady. The clinic has been trying to direct patients to the Ferndale lab in order to avoid redraws. Fed Ex has become unreliable on their pick-up times, which can cause the cells to break open and increase potassium levels causing erroneous results. With the Canadian border easing on travel restrictions, more patients are opting to go directly to Quest Labs hence the lower numbers.

There has been an uptick of Covid positive cases in Seattle and at St. Joseph's Hospital. However, Point Roberts has been doing well and there have been zero positive cases within the last week.

Fiber Optics: Barbara tried to get in contact with Leeanne @ Whidbey with regards to the Clinic's fiber optics costs and what funds are available for paying for it. Leeanne has been working from home but will be contacted to get in touch with Barbara. Barbara will follow up with the Commissioners when she receives the information.

Health Care Connect Advisors: Matt Ellsworth from AWPHD said that although he hasn't heard of this group, funding does exist for organizations such as Health Care Connect. Barbara contacted Patrick Ebright but has not heard back yet.

Covid Clinic: There will be notice sent out about the vaccination clinic this Sunday based on the federally approved age categories for the Pfizer and Moderna 1st and 2nd booster shots.

Website update: Everyone is now able to access the website in Point Roberts. Barbara will email Farrah revisions for the site.



Barbara received an email from the new Superintendent at Lopez Island Public Hospital District. They help finance the clinic and physical therapy set up the same way we do. She is reaching out to all the public hospital districts she has contact information for to set up a support link. Specifically, she was looking for anyone that has an existing policy for disposal of surplus items such as computers, medical equipment, etc. Because our district contracts with a medical provider we don't have a disposal policy in place.

Storage for District Records – Paulette Ladner: Noel and Sara have agreed to take 2 storage bins each of the district records because Paulette is running out of room. Paulette will explore storage unit pricing.

ZOOM/In person meetings – Stephen Falk: In person meetings have commenced. Based on the uptick of Covid numbers, all voted in favor of continuing the remote scheduled meetings.

Other:

Annelle Norman from Circle of Care sent out a survey at the Taxpayers Association Meeting to illicit feedback on the clinic. Apparently, it generated negative feedback. Barbara said a patient exit survey would be beneficial such as Peace Health sends out to their patients, but this would be up to SuperTrack to implement. Barbara has not received any complaints about the clinic and if there is negative feedback, people should attend the Hospital District meetings to air grievances.

Dr. Bozorgzadeh stated if they don't know what the problem is then they can't fix it. Generalities are not helpful, and specifics are needed. Dr. Bozorgzadeh feels that the technology may be difficult for patients to go to a site and fill out a questionnaire. He feels an old-fashioned suggestion box would be helpful and it can be kept anonymous at the clinic.

Sara is unable to access new emails due to the storage size of old emails on the server. Stephen said there should be a records retention policy and if not, we should make one. Farrah to check for a policy on this.

Next Regular Meeting: Wednesday June 8th, 2022 @ 7:00 pm via ZOOM

Meeting adjourned: 7:43 p.m.

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Sara Oggel

Noel Newbolt

Farrah Carsten