

<u>Minutes</u>

Wednesday July 12, 2023

Call to Order:	The meeting was called to order at 7:02 p.m. by Stephen Falk, Commissioner (via Zoom)
Attending:	Commissioners: Stephen Falk, Sara Oggel, Noel Newbolt Superintendent: Barbara Wayland Financial Advisor: Paulette Ladner Recording Secretary: Farrah Carsten
Introduction of Guests:	Dr. Sean Bozorgzadeh, Alexandra Wiley, Virginia Lester, Pat Grubb– APB
	Public Comment: None at this time.
Approval of Prior Minutes:	Approval of minutes from previous PRPHD Regular Meeting (May 10 th & June 14 th , 2023) Motion: To approve minutes as presented. Motion carried.
Financial Report:	Financial Report:
	Paulette Ladner presented the financial report. Current month payables \$16,586.60 / Payroll is \$3,233.00
	There are no items to note.
	Bills presented for approval as follows: Bills paid:
	07/01/23 – SuperTrack Urgent Care PLLC = \$16,000 06/13/23 – Point Roberts Bookkeeping = \$350 06/30/23 – Point Roberts Press = \$50 07/01/23 – Whidbey Telecom = \$63.51 07/02/23 – Whatcom County FD #5 = \$101.79 06/30/23 – Bellingham Business Machine = \$21.30
	Payroll as follows: Barb Wayland – Superintendent = \$1,827 Farrah Carsten – Secretary = \$504 Stephen Falk – Commissioner = \$114 Sara Oggel – Commissioner = \$114 Noel Newbolt – Commissioner = \$114 Deanna Perkins – Cleaner = \$280 Olivia Hughes – Cleaner = \$280
	Motion: To approve warrants and payroll for prior months' expenditures as presented. Motion carried.
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Clinic Medical Director Update:

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Clinic numbers for June = 171, this is a significant increase in comparison to last year which was 144.

Alex ordered 100 high doses of the quadrivalent flu vaccine for ages 65 and above and 100 doses of the regular dose. Most insurance companies and Medicare cover the vaccine. For uninsured patients 65 and older, SuperTrack is willing to waive fees for the delivery of the shots if the commission is willing to pay the cost price for the vaccine (approximately \$50-\$60). Pricing will be determined when approved by the FDA (end of August early September per Alex). Historically SuperTrack administered the vaccines if the patient didn't have insurance, however those vaccines in the past were cheaper (\$15-\$20).

Stephen stated there should be a discussion about it but the commission could probably do what Dr. Bozorgzadeh is proposing. He also asked how many over 65 did not have Medicare. Alex responded quite a few did not have coverage for Medicare Part B, which is what SuperTrack can accept. Last year 200 doses were ordered and all were administered. Looking at the demographics for Point Roberts, most residents are over the age of 65 years old. Sara agreed with looking at the cost of the dose but said it's something that needs to be on hand.

Noel inquired about the new Covid booster and availability in Point Roberts. Per Alex, there isn't a new booster yet and once it's developed, they will have to wait to see how the State will deploy it. WA State believes the Covid emergency is over so it may or may not be free. Anyone who received the 2nd generation vaccine any time after October/November, is able to get another one after 4 months or wait for the new formulation to be developed. Stephen asked if they were able to get more of the past boosters if they wanted it for those that are immunocompromised. Dr. Bozorgzadeh clarified that they are trying to find out if WA State will provide it for free as in the past or if SuperTrack will have to order it just as they do the flu vaccines. Dr. Bozorgzadeh will share the information with everyone once they are updated by the Department of Health.

Superintendent's Report:

<u>**Cleaner:**</u> The clinic cleaning is being done by both Deanna and Olivia. Olivia has been taking care of the laundry.



<u>Records Retention Policy:</u> Barbara is drafting a policy because there has never been one in place. She contacted the County to find out what their standard is so that PRPHD is in alignment. She received the information and will send a draft in a few weeks to the commissioners in hopes to have it approved by the next meeting.

Other:

SuperTrack payroll issue: Due to the holiday, the county check was 10 days late which resulted in payroll not being processed and caused distress. Alex asked if it was possible to approve 2 warrants in the next meeting. She further explained that by the time the County mails the check to Paulette who then mails it to Alex there's a big lag and because SuperTrack is a contractor the County can't process direct deposit for them. Alex clarified that she was wanting to see if there could be 2 motions to approve the warrants, not approve cutting a second check. Just approving it in advance so that Paulette gets the information to the County a week in advance. Stephen said they would need to talk with Paulette (between now and the next meeting) to see when she would have to submit it in a timely basis since it would only be a double up for one time. Possibly next month the process can be changed.

Next Regular Meeting: Wednesday August 9th, 2023 @ 7:00 pm via ZOOM

Meeting adjourned: 7:26 p.m.

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Sara Oggel

Noel Newbolt

Farrah Carsten