

## Minutes

Point Roberts Public Hospital District

Wednesday April 12, 2023

### **Call to Order:**

The meeting was called to order at 7:06 p.m. by Stephen Falk, Commissioner (via Zoom)

### **Attending:**

Commissioners: Stephen Falk, Sara Oggel, Noel Newbolt  
Superintendent: Barbara Wayland  
Financial Advisor: Paulette Ladner  
Recording Secretary: Farrah Carsten

### **Introduction of Guests:**

Dr. Sean Bozorgzadeh, Alexandra Wiley, Virginia Lester, Pat Grubb– APB, Judy Ross

**Public Comment:** None at this time.

Approval of minutes from previous PRPHD Regular Meeting (March 8, 2023)

**Motion:** To approve minutes as presented. **Motion carried.**

### **Approval of Prior Minutes:**

#### **Financial Report:**

Paulette Ladner presented the financial report. Current month payables \$20,854.43 / Payroll is \$3,234.00

There is 1 item to note: The Partners Group for Directors and Officers Insurance = \$4,270.00

#### **Bills presented for approval as follows:**

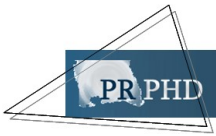
Bills paid:

03/31/23 – SuperTrack Urgent Care PLLC = \$16,000  
03/31/23 – Point Roberts Bookkeeping = \$280  
03/31/23 – Point Roberts Press = \$50  
04/02/23 – Whatcom County FD #5 = \$245.34  
04/01/23 – Whidbey Telecom = \$9.09  
04/07/23 – The Partners Group = \$4,270

#### **Payroll as follows:**

Barb Wayland – Superintendent = \$1,740  
Grace Hettinga – Cleaner = \$672  
Farrah Carsten – Secretary = \$480  
Stephen Falk – Commissioner = \$114  
Sara Oggel – Commissioner = \$114  
Noel Newbolt – Commissioner = \$114

**Motion:** To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**



The Whatcom County Auditor's office sent Paulette a letter about submitting ballot measures from the 2023 ballots, in regards to resolutions. She will send the notice to everyone tonight.

**SUPERTRACK**

DATE	NO.	TESTS	POSITIVE	NEGATIVE	POSITIVE %	NEGATIVE %
1/1	1	10	2	8	20%	80%
1/2	2	15	3	12	20%	80%
1/3	3	20	4	16	20%	80%
1/4	4	25	5	20	20%	80%
1/5	5	30	6	24	20%	80%
1/6	6	35	7	28	20%	80%
1/7	7	40	8	32	20%	80%
1/8	8	45	9	36	20%	80%
1/9	9	50	10	40	20%	80%
1/10	10	55	11	44	20%	80%
1/11	11	60	12	48	20%	80%
1/12	12	65	13	52	20%	80%
1/13	13	70	14	56	20%	80%
1/14	14	75	15	60	20%	80%
1/15	15	80	16	64	20%	80%
1/16	16	85	17	68	20%	80%
1/17	17	90	18	72	20%	80%
1/18	18	95	19	76	20%	80%
1/19	19	100	20	80	20%	80%
1/20	20	105	21	84	20%	80%
1/21	21	110	22	88	20%	80%
1/22	22	115	23	92	20%	80%
1/23	23	120	24	96	20%	80%
1/24	24	125	25	100	20%	80%
1/25	25	130	26	104	20%	80%
1/26	26	135	27	108	20%	80%
1/27	27	140	28	112	20%	80%
1/28	28	145	29	116	20%	80%
1/29	29	150	30	120	20%	80%
1/30	30	155	31	124	20%	80%
1/31	31	160	32	128	20%	80%
2/1	32	165	33	132	20%	80%
2/2	33	170	34	136	20%	80%
2/3	34	175	35	140	20%	80%
2/4	35	180	36	144	20%	80%
2/5	36	185	37	148	20%	80%
2/6	37	190	38	152	20%	80%
2/7	38	195	39	156	20%	80%
2/8	39	200	40	160	20%	80%
2/9	40	205	41	164	20%	80%
2/10	41	210	42	168	20%	80%
2/11	42	215	43	172	20%	80%
2/12	43	220	44	176	20%	80%
2/13	44	225	45	180	20%	80%
2/14	45	230	46	184	20%	80%
2/15	46	235	47	188	20%	80%
2/16	47	240	48	192	20%	80%
2/17	48	245	49	196	20%	80%
2/18	49	250	50	200	20%	80%
2/19	50	255	51	204	20%	80%
2/20	51	260	52	208	20%	80%
2/21	52	265	53	212	20%	80%
2/22	53	270	54	216	20%	80%
2/23	54	275	55	220	20%	80%
2/24	55	280	56	224	20%	80%
2/25	56	285	57	228	20%	80%
2/26	57	290	58	232	20%	80%
2/27	58	295	59	236	20%	80%
2/28	59	300	60	240	20%	80%
2/29	60	305	61	244	20%	80%
2/30	61	310	62	248	20%	80%
3/1	62	315	63	252	20%	80%
3/2	63	320	64	256	20%	80%
3/3	64	325	65	260	20%	80%
3/4	65	330	66	264	20%	80%
3/5	66	335	67	268	20%	80%
3/6	67	340	68	272	20%	80%
3/7	68	345	69	276	20%	80%
3/8	69	350	70	280	20%	80%
3/9	70	355	71	284	20%	80%
3/10	71	360	72	288	20%	80%
3/11	72	365	73	292	20%	80%
3/12	73	370	74	296	20%	80%
3/13	74	375	75	300	20%	80%
3/14	75	380	76	304	20%	80%
3/15	76	385	77	308	20%	80%
3/16	77	390	78	312	20%	80%
3/17	78	395	79	316	20%	80%
3/18	79	400	80	320	20%	80%
3/19	80	405	81	324	20%	80%
3/20	81	410	82	328	20%	80%
3/21	82	415	83	332	20%	80%
3/22	83	420	84	336	20%	80%
3/23	84	425	85	340	20%	80%
3/24	85	430	86	344	20%	80%
3/25	86	435	87	348	20%	80%
3/26	87	440	88	352	20%	80%
3/27	88	445	89	356	20%	80%
3/28	89	450	90	360	20%	80%
3/29	90	455	91	364	20%	80%
3/30	91	460	92	368	20%	80%
3/31	92	465	93	372	20%	80%
4/1	93	470	94	376	20%	80%
4/2	94	475	95	380	20%	80%
4/3	95	480	96	384	20%	80%
4/4	96	485	97	388	20%	80%
4/5	97	490	98	392	20%	80%
4/6	98	495	99	396	20%	80%
4/7	99	500	100	400	20%	80%
4/8	100	505	101	404	20%	80%
4/9	101	510	102	408	20%	80%
4/10	102	515	103	412	20%	80%
4/11	103	520	104	416	20%	80%
4/12	104	525	105	420	20%	80%
4/13	105	530	106	424	20%	80%
4/14	106	535	107	428	20%	80%
4/15	107	540	108	432	20%	80%
4/16	108	545	109	436	20%	80%
4/17	109	550	110	440	20%	80%
4/18	110	555	111	444	20%	80%
4/19	111	560	112	448	20%	80%
4/20	112	565	113	452	20%	80%
4/21	113	570	114	456	20%	80%
4/22	114	575	115	460	20%	80%
4/23	115	580	116	464	20%	80%
4/24	116	585	117	468	20%	80%
4/25	117	590	118	472	20%	80%
4/26	118	595	119	476	20%	80%
4/27	119	600	120	480	20%	80%
4/28	120	605	121	484	20%	80%
4/29	121	610	122	488	20%	80%
4/30	122	615	123	492	20%	80%
5/1	123	620	124	496	20%	80%
5/2	124	625	125	500	20%	80%
5/3	125	630	126	504	20%	80%
5/4	126	635	127	508	20%	80%
5/5	127	640	128	512	20%	80%
5/6	128	645	129	516	20%	80%
5/7	129	650	130	520	20%	80%
5/8	130	655	131	524	20%	80%
5/9	131	660	132	528	20%	80%
5/10	132	665	133	532	20%	80%
5/11	133	670	134	536	20%	80%
5/12	134	675	135	540	20%	80%
5/13	135	680	136	544	20%	80%
5/14	136	685	137	548	20%	80%
5/15	137	690	138	552	20%	80%
5/16	138	695	139	556	20%	80%
5/17	139	700	140	560	20%	80%
5/18	140	705	141	564	20%	80%
5/19	141	710	142	568	20%	80%
5/20	142	715	143	572	20%	80%
5/21	143	720	144	576	20%	80%
5/22	144	725	145	580	20%	80%
5/23	145	730	146	584	20%	80%
5/24	146	735	147	588	20%	80%
5/25	147	740	148	592	20%	80%
5/26	148	745	149	596	20%	80%
5/27	149	750	150	600	20%	80%
5/28	150	755	151	604	20%	80%
5/29	151	760	152	608	20%	80%
5/30	152	765	153	612	20%	80%
5/31	153	770	154	616	20%	80%
6/1	154	775	155	620	20%	80%
6/2	155	780	156	624	20%	80%
6/3	156	785	157	628	20%	80%
6/4	157	790	158	632	20%	80%
6/5	158	795	159	636	20%	80%
6/6	159	800	160	640	20%	80%
6/7	160	805	161	644	20%	80%
6/8	161	810	162	648	20%	80%
6/9	162	815	163	652	20%	80%
6/10	163	820	164	656	20%	80%
6/11	164	825	165	660	20%	80%
6/12	165	830	166	664	20%	80%
6/13	166	835	167	668	20%	80%
6/14	167	840	168	672	20%	80%
6/15	168	845	169	676	20%	80%
6/16	169	850	170	680	20%	80%
6/17	170	855	171	684	20%	80%
6/18	171	860	172	688	20%	80%
6/19	172	865	173	692	20%	80%
6/20	173	870	174	696	20%	80%
6/21	174	875	175	700	20%	80%
6/22	175	880	176	704	20%	80%
6/23	176	885	177	708	20%	80%
6/24	177	890	178	712	20%	80%
6/25	178	895	179	716	20%	80%
6/26	179	900	180	720	20%	80%
6/27	180	905	181	724	20%	80%
6/28	181	910	182	728	20%	80%
6/29	182	915	183	732	20%	80%
6/30	183	920	184	736	20%	80%
7/1	184	925	185	740	20%	80%
7/2	185	930	186	744	20%	80%
7/3	186	935	187	748	20%	80%
7/4	187	940	188	752	20%	80%
7/5	188	945	189	756	20%	80%
7/6	189	950	190	760	20%	80%
7/7	190	955	191	764	20%	80%
7/8	191	960	192	768	20%	80%
7/9	192	965	193	772	20%	80%
7/10	193	970	194	776	20%	80%
7/11	194	975	195	780	20%	80%
7/12	195	980	196	784	20%	80%
7/13	196	985	197	788	20%	80%
7/14	197	990	198	792	20%	80%
7/15	198	995	199	796	20%	80%
7/16	199	1000	200	800	20%	80%

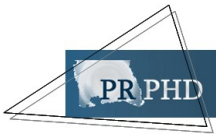
**Clinic Medical Director Update:**

The clinic numbers are higher than last year. Alex was unable to send the numbers out for February but will forward them tomorrow.

In order for Quest to have a phlebotomist in Point Roberts, they need to have at least 50 lab tests a day. Dr. Bozorgzadeh has a meeting scheduled with Quest this Friday @ 1:30 pm to convince them to make an exception for Point Roberts. He will update Barbara on the results from that meeting.

Stephen asked about Northwest Labs because they could have a better working relationship with FedEx than Quest did. Dr. Bozorgzadeh responded that for the benefit of the Point Roberts community, Quest should be the number one choice because Quest is the lab that PeaceHealth General Hospital uses and a lot of the patients receive care in Bellingham for different specialties, consultations, and hospitalizations. There is more integration between PeaceHealth and Quest. If Quest is not willing to do this then Dr. Bozorgzadeh agrees that Northwest Labs should be approached.

Covid is still around however it's a completely different situation now due to the vaccines and Paxlovid. The mask requirement was lifted in healthcare facilities effective last week but SuperTrack is still being cautious by asking patients if they have symptoms and if they've been tested for Covid. The team has been instructed to bring the patients to the parking lot for rapid antigen testing. If the patient is negative, they will be seen in the clinic. If positive, it will be a telemedicine appointment and prescriptions will be called into their pharmacy.



**Superintendent's Report:**

**The Partners Group (director and officer insurance):** Barbara spoke to the agent because the bill wasn't received in time and he was not aware that the bills are paid through Whatcom County and are needed in advance for approval at the meetings. The Partners Group will pay the premium payment to Chubb and the county will reimburse them with the payment the commissioners just approved at this meeting. Barbara asked the agent to flag our account in a way that next year the bill would be sent a month in advance so that Paulette and the county would have enough time to issue the payment. Barbara also asked Paulette to flag her calendar for the bill next year. The next step is to look at the smaller policy due date and consolidate it with The Partners Group.

**Parker, Smith & Feek:** There was an error in the Pay To section of a check that was issued. Parker, Smith & Feek received the check instead of the insurance company. They cashed the check and issued a payment to the insurance company on PRPHD's behalf.

**Replacement vacuum cleaner for clinic:** In the past Heather brought her own vacuum cleaner. Barbara requested approval to purchase a basic vacuum cleaner for the clinic.

**Motion:** To approve the purchase of a clinic vacuum cleaner for up to a total of \$200. **Motion passed.**

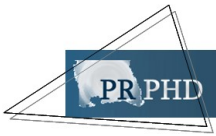
**Other:**

**Request for extension of clinic renewal contract to 2 years:**

SuperTrack had requested to amend the agreement from a 1-year renewal term to a 2-year renewal term. The main issue was flexibility on their end for hiring people on a 12-month basis. Alex said this is correct and that their stability and predictability is good for them. In the time since the last discussion Stephen has heard pros and cons on both sides of the issue but it hasn't caused him to change his perspective and still prefers to leave the arrangement as is, on a 1-year renewal term.

Having worked in the medical field for several years, Barbara is in agreement with the position of SuperTrack because there has never been a greater shortage of people to do the work in which they are trained for and qualified. To limit SuperTrack to having such a short time to offer a job puts them in a position of having people entertain other offers before they look at theirs. Barbara wouldn't like to see that happen to the providers and she feels that we are very lucky to have three physicians who come to Point Roberts to see our patients and we should do everything we can to make them feel we value them and want them to stay.

Noel was in agreement with Barbara and stated it needs to be resolved as soon as possible.



Sara would like to stay in the 1-year contract but would like to postpone the vote to next month after seeing what gets resolved with the lab issues.

Alex asked what would the advantage be if PRPHD were to contract with Quest labs on their own. SuperTrack is not affiliated with Quest in anyway apart from being a client but the Hospital District could become a contracted entity with Quest. Alex suggested that if the commissioners would consider meeting with Dr. Bozorgzadeh to see if writing a contract between the district and Quest Labs is possible then Quest would come in to make the facility up to their standards. Barbara didn't see how that would be any different than what Dr. Bozorgzadeh was planning to do at the upcoming meeting on Friday. By letting the meeting proceed the district will see what the outcome is with Quest Labs and then with Northwest Labs and if nothing comes of it, then the district will relook at the issue.

All 3 commissioners were in agreement to table the discussion to May's meeting.

**Next Regular Meeting: Wednesday May 10<sup>th</sup>, 2023 @ 7:00 pm via ZOOM**

Meeting adjourned: 7:40 p.m.

*Minutes approved verbally at the following month's ZOOM meeting*

\_\_\_\_\_  
Stephen Falk

\_\_\_\_\_  
Sara Oggel

\_\_\_\_\_  
Noel Newbolt

\_\_\_\_\_  
Farrah Carsten