

Minutes

Point Roberts Public Hospital District

Wednesday May 12, 2021

Call to Order:

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner (via Zoom)

Attending:

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

Introduction of Guests:

Dr. Sean Bozorgzad, Alexandra Wiley, Virginia Lester, Patrick Grubb - APB

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (April 7, 2021)

Motion: Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$22,331.67. Payroll is \$3,089.00. There are 3 items to note: Jackie Gibilterra, reimbursement for Carbonite Safe 2-year subscription (bookkeeper laptop) = \$159.58; CNA Insurance renewal (down payment) = \$5,467.00; Whatcom Co. Admin Services, Q1 2021 payroll = \$190.00

Bills presented for approval as follows:

Bills paid:

05/01/21 – SuperTrack Urgent Care PLLC = \$16,000
04/30/21 – Point Roberts Bookkeeping = \$231.00
05/01/21 – Point Roberts Press - Advertising = \$50.00
04/30/21 – Bellingham Business Machine = \$19.66
05/01/21 – Whidbey Telecom = \$48.11
05/01/21 – Whatcom County FD #5 = \$166.32
03/27/21 – JG's Bookkeeping - reimbursement = \$159.58
04/30/21 – CNA Insurance = \$5,467.00
04/06/21 – Whatcom Co. Admin Serv. = \$190.00

Payroll as follows:

Heather Dixon – Cleaner = \$336
Barb Wayland – Superintendent = \$1,827
Farrah Carsten – Secretary = \$504
Kandace Harper – Commissioner = \$114
Stephen Falk – Commissioner = \$114
Richard Dennis – Commissioner = \$114
AmandaLyn Wayland – Cleaner = \$80



Profit/Loss Statements: Received \$104,413.96 for 2017 thru 2021 so far (money from previously unpaid taxes that are now being caught up). Expecting next month to be a higher amount of new revenue from taxes (line item 4020 - current year tax revenue on the budget). In March we received \$19,790.65 and April was \$104,000.00. Even though we receive revenue each month, May and November are the 2 main amounts. The budget for 2021 is \$278,571.20, 2020 was \$267,828.62. We received \$206,166.31 year end of 2020. Based on this latest cash infusion we're up \$124k - \$125k for the year and if duplicated later in the year we will be back to the \$250k - \$260k range plus whatever else trickles in.

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Clinic Patient Numbers: There were 3 telemedicine visits in April. Telemedicine is new for Americans even though it existed prior to Covid. It became prevalent last year due to the pandemic and lockdowns. Insurance companies were forced into covering it as an expansion of services.

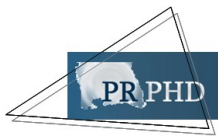
Per Alex, Point Roberts & Bellingham clinics will now start answering the phones with the location they are at. This is in part due to residents not identifying that they are a Point Roberts resident. This will resolve a lot of confusion.

Clinic Medical
Director Update:



POINT ROBERTS CLINIC NUMBERS FOR APRIL 2021

DATE	OV	LABS	PT/INR	TELEMED	PHYS EXAM	COVID TEST	SKIN CLINIC	TOTAL
1				1				1
5	7	1	1					9
6	5	1						6
8								0
12	3		1			2	10	16
13	7	2	1		1			11
15	6	1						7
19	10	1						11
20	3			1				4
22	5	1		1				7
26	9		2					11
27	4	2						6
29	9	1						10
TOTAL	68	10	5	3	1	2	10	99



Covid Vaccine Update: The Covid clinic is slowing down. For the first time during the last clinic, 2 vaccines for the second dose were discarded due to no shows. In this situation residents were contacted via email (some residents didn't have a phone number listed) but the issue could be that it ends up in their spam folder. Kandace suggested utilizing Chief Carleton's email address because the likelihood of the email hitting spam is close to none.

Some residents had received their second dose vaccine elsewhere because they were out of town but it hasn't been more than 5-6 people. Fire department and border officers are all vaccinated. Over 600 people have been vaccinated. Johnson and Johnson and Moderna are on hand for those that call in to receive a vaccine.

Chief Carleton routinely sends emails to everyone encouraging residents not coming forward to receive their vaccination or to let their friends and neighbors know.

Equipment return – Alan Finsten, PT: Barbara returned the last boxes of equipment to Alan.

Follow-up, Matt Ellsworth, Director-AWPHD, re: liability insurance: Mike hasn't had success of getting information from other associations. The marina recently changed insurance to a more cost efficient one. Information regarding this Bellevue, WA company was sent to Richard and Stephen. Stephen will contact them to see if they provide the type of insurance the district is needing. Stephen & Richard will provide an update at the next meeting.

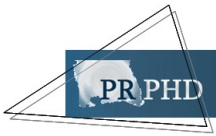
Chief Carleton proposal; vaccinations of U.S. citizens living in B.C.: Chief Carleton is still working to set up a plan to immunize U.S. residents living in Canada and people who own property in Point Roberts. A similar set up has been implemented in other border communities.

Action on clinic client communication with SuperTrack from last meeting: The website now has a direct link to email someone within SuperTrack to provide a non-medical related comment, question or concern.

Action on notice to community regarding clinic hours: Communication regarding the clinic hours went out, will send a reminder again in another week.

Repainting of lines in the parking lot in front of the clinic – Stephen Falk: The parking lines in the lot are faded and need to be repainted. Need to ask the Fire Department as part of their service under the lease to repaint the parking lot. Not sure what the lease actually calls for. Virginia to bring this up at the next Fire Department meeting.

Superintendent's Report:



Other:

Kandace Harper is not seeking to renew her position for Commissioner #3. Next week applications need to be filed to register to run for this seat in November. On the 17th it will be announced by the County. Pat Grubbs will publish this notice in the APB.

John Lesow requested a copy of the minutes from the April meeting. Farrah to upload the minutes to the website.

Next Regular Meeting: Wednesday June 9th, 2021 @ 7:00 pm via ZOOM

Meeting adjourned: 7:35 p.m.

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Kandace Harper

Richard Dennis

Farrah Carsten