

Minutes

Point Roberts Public Hospital District

Wednesday September 8, 2021

Call to Order:

The meeting was called to order at 7:05 p.m. by Stephen Falk, Commissioner (via Zoom)

Attending:

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

Introduction of Guests:

Dr. Sean Bozorgzad, Virginia Lester, Bill Zidel, Judith Ross, Elisabeth Mason, Sara Oggel, Patrick Grubb - APB

Public Comment Judith Ross inquired if residents could obtain a weekly update on positive Covid cases within Point Roberts. Per Pat Grubb, the Health Department policy is that they will not release figures on any areas smaller than a school district. Currently Chief Carleton releases a monthly update on positive cases. Judith was asked to draft an email to Chief Carleton with her request and to copy Dr. Bozorgzad, the Superintendent and the Commissioners. Dr. Bozorgzad will also follow up with the County Health Department to see if there are any regulations against providing this information.

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (August 11, 2021)

Motion: Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$16,397.63. Payroll is \$3,232.00. There are no items to note.

Bills presented for approval as follows:

Bills paid:

09/01/21 – SuperTrack Urgent Care PLLC = \$16,000
08/31/21 – Point Roberts Bookkeeping = \$224
09/02/21 – Bellingham Business Machine = \$16.74
09/03/21 – Whatcom County FD #5 = \$108.90
09/01/21 – Whidbey Telecom = \$47.99

Payroll as follows:

Heather Dixon – Cleaner = \$448
Barb Wayland – Superintendent = \$1,914
Farrah Carsten – Secretary = \$528
Kandace Harper – Commissioner = \$114
Stephen Falk – Commissioner = \$114
Richard Dennis – Commissioner = \$114



Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

								
POINT ROBERTS CLINIC NUMBERS FOR AUGUST 2021								
DATE	OV	LABS	PT/INR	TELEMED	PHYS EXAM	COVID TEST	SKIN CLINIC	TOTAL
2	8	2	2	1				13
3	14	3						17
9	12		2					14
10	8				1			9
13	8							8
16	8	6	1					15
17	12	1						13
20	7			3				10
23	6	3	1					10
24	13							13
26	7	2		5				14
30	3	3		4				10
31	12	3		1				16
TOTAL	118	23	6	14	1	0	0	162

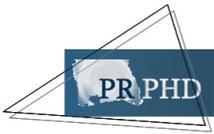
Clinic Medical Director Update:

Clinic Patient Numbers: For the month of August there was a total of 162 office visits. Of those 162 visits, 23 were lab draws, 6 PT/INR and 14 were telemedicine visits. During the skin clinic days urgent care (acute episodic care) is available. Regular medical issues are scheduled for the other days.

Covid Vaccine Update: On August 16th the WA State Department of Health conducted a site visit to inspect the Covid Vaccine Clinic. The assessor, Dylan Blake, sent Dr. Bozorgzad a letter after the completion of the review. Dylan pointed out the Clinic's many strengths including the focus on partnerships and community, the cooperation displayed with Whatcom County Fire District #5, Whatcom County Health Department and the Lummi Nation. He also noted how supportive the Clinic is to community members afflicted with Covid 19 and how they needed support during the quarantine and isolation periods. There were also some recommendations suggested. Dr. Bozorgzad & Barbara provided the Commissioners with a copy of the letter.

New Hires: Dr. Kelly Evans has accepted the offer and will begin mid-October, spending every Thursday at the Clinic. Dr. Bozorgzad will send her CV to everyone. In terms of the contract, SuperTrack will have exceeded the obligations in that there will be 3 Physicians serving the community.

Another new hire began training at the clinic with Alex as a Front Desk Assistant. Alex can provide a full update at the next meeting. There is a very experienced well-trained nurse living in Point Roberts that will be starting next week filling the position of Medical Assistant. The potential is for her to expand the clinic's abilities i.e., remote care, provide limited exams, etc. This candidate will be introduced at the next meeting. Dr. Bozorgzad still has ongoing interviews to increase staff and to provide a buffer and roster.



Superintendent's Report:

CNA Billing Update: CNA changed their address without notifying the county so the check that was issued was not received by CNA, it went into a holding lockbox bank account. CNA claims they did not cash the check and the stamp on the back of the check is not theirs. Possibly someone cashed the check for their own purposes. Jeremy wants Barbara and Paulette to contact the bank in Chicago. The county is working with the district to get the money back.

Paulette will send a copy of the check to all of the Commissioners.

Insurance premium of \$1,301 is being demanded (period of time is from the date the latest policy started to the date of cancellation). Barb will contact Parker, Smith & Feek to see about acting as our intermediary and have the check issued to them.

Motion: Authorize the Superintendent and Financial Administrator to make a payment to CNA, reinstating the existing policy through the end of the policy year, with the amount to be less than or equal to \$7,000.00 and for the Commissioners to be notified once the amount is determined. **Motion approved**

Resumption of in person meetings; awaiting hybrid platform: Parks & Recreation board to email Barbara when they are set to begin hybrid meetings. Stephen said it may still be a few months out. ZOOM meetings will continue in the meantime.

Clinic parking lot lines – Stephen Falk: Completed by the Fire Department.

Next Regular Meeting: Wednesday October 13th, 2021 @ 7:00 pm via ZOOM

Meeting adjourned: 7:54 p.m.

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Kandace Harper

Richard Dennis

Farrah Carsten

Other: