

Point Roberts Hospital District

Meeting Minutes Wednesday August 5, 2026

Call to Order and Roll Call:

The meeting was called to order by Commissioner, Noel Newbolt at 7:00 pm

Commissioners: Noel Newbolt (1, Chair), Alyssa Clark (2, Vice Chair), Vic Riley (3)
Staff Present: Superintendent, Auditing Officer & Administrative Clerk: Farrah Carsten
MD, Provider: Sean Bozorgzadeh
Practice Manager: Alexandra Wiley

Guests/Public Present: Erin Kelly – APB/Daffodil Press, Allison Calder, Shannon Riley, Pia Clark, Bill Zidel, Rhiannon Allen, Dr. Jennifer Prince

Public Comment: Dr. Jennifer Prince, a pediatrician new to the Point Roberts area, introduced herself. She completed residency in 2014, currently serves as the Pediatric Medical Director at Ridgecrest Regional Hospital, a critical access hospital in Ridgecrest, CA and also continues to work at the Yukon-Kuskokwim Health Corporation in Bethel, AK, a large tribal health system serving remote communities. Much of her work is administrative/remote; she spends approximately one week per month at each location. Point Roberts will be her new home, and she inquired about pediatric needs in the community, noting many children in the area. Dr. Bozorgzadeh welcomed her and noted he had previously emailed her and invited her to visit the clinic, discuss her permanent move timeline, and explore potential collaboration to expand pediatric services.

Approval of Prior Minutes:

Approval of minutes from previous PRPHD Regular Meeting (July 1, 2026).

Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

<u>Accounts</u>	<u>July</u>	<u>June</u>	<u>Difference</u>
General Fund	\$ 290,214.73	\$ 307,087.28	\$ (16,872.55)
Reserve Fund	\$ 190,996.79	\$ 190,376.89	\$ 619.90
Capital Fund	\$ 12,295.89	\$ 12,255.97	\$ 39.92
TOTAL	\$ 493,507.41	\$ 509,720.14	\$ (16,212.73)

Current month payables = \$36,290.81 / Payroll is \$2,703

Bills presented for approval as follows:

08/03/26	SuperTrack Urgent Care PLLC contract	Aug-26	\$	36,000.00
08/01/26	Whatcom County Fire District #5	Utilities	\$	91.26
07/29/26	Bellingham Business Machines	Copier supplies	\$	13.21
08/01/26	Farrah Carsten - reimbursement	Whidbey	\$	46.34
07/01/26	Whatcom County		\$	140.00
TOTAL			\$	36,290.81

Payroll:

June	Farrah Carsten	Superintendent, Auditing Officer & Admin	\$	1,800.00
June	Kimberly Kimerer	Cleaner	\$	420.00
May	Noel Newbolt	Commissoner 1	\$	161.00
May	Alyssa Clarke	Commissoner 2	\$	161.00
May	Vic Riley	Commissoner 3	\$	161.00
TOTAL			\$	2,703.00

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

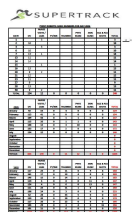
Updates:

Dental coverage – update:

Contact was made with Floss Boss Mobile (mobile dental provider). A Nextdoor poll showed insurance coverage among respondents: Delta Dental (17), Cigna (7), Premiera (6), Regence (1), plus "other." Mileage rate increased from \$5 to \$7 per mile (both ways). Round-trip cost estimated at approximately \$1,500–\$1,700 (119 miles from Mill Creek / Woodinville area). Minimum of six patients required; no-shows incur an extra \$150 fee. Services primarily hygiene/cleaning (with possible additional work and portable X-ray capability). Canadian border crossing is feasible if no prescription or certain non-prescription items (e.g., gels) are carried.

The cost was viewed as not feasible for the volume. Alternatives discussed included residents traveling to lower-cost sites or going over the border (already common).

Clinic Medical Director Update:



Clinic numbers: July patient volume was lower than expected: July total: 146 patients, prior month (June): 172, same period last year: 233. Last July 2025 was one of the busiest months (200 patients). Possible under-reporting of telemedicine visits; tracking methods will be reviewed internally and any adjustments reported. Volume fluctuations are normal.

SuperTrack contract review:

Vic provided background: The only substantive changes were those previously discussed. Remaining language changes came from Brad Berg (experienced hospital district attorney who assisted with the district's formation in 2004). The volume of changes indicated the prior contract needed significant updating; the revised version is substantially improved. Tricare references existed in the original 2018 and 2020 contracts (carried forward). Providers were advised to carefully review the entire document for outdated, unrealistic, or non-applicable provisions.

Dr. Bozorgzadeh:

- Additional insurance requirements (including cybersecurity / data breach) were added and are being investigated for availability and procurement to meet attorney requirements.
- Tricare has 8–9 plans; credentialing must be clarified so only deliverable promises are made.
- Free antibiotic / sample medication program language currently risks portraying the clinic as a pharmacy (problematic with the Washington Pharmacy Board, based on prior experience with pre-packs). Recommendation to either list specific medications by name or (preferred) remove the detailed requirements entirely so the contract reflects only minimum performance standards. The clinic under-promises and over-delivers and has expanded the program (e.g., steroid and antibiotic creams) to reduce the need for patients to cross two international borders.
- Lab status: Previously attempted moderate-complexity lab in Bellingham; now operating as low-complexity / CLIA-waived point-of-care testing. Contract language needs correction for compliance.

SuperTrack has retained attorney Kirsten Barron (Bellingham; Carmichael Clark firm history noted; prior attorney now does only litigation) to work with Mr. Berg. Goal is a cleaned-up contract that accurately reflects services and minimum commitments, to be presented for Board approval in September (work to be completed in August). No further contract discussion needed at this meeting.

Other:

No additional items for discussion.

Follow Up items:

- *None at this time.*

Next Regular Meeting: Wednesday September 2, 2026 @ 7:00 pm in person at the Community Center and via ZOOM

Meeting adjourned by Noel Newbolt: 7:20 p.m.

Minutes approved verbally at the following month's meeting:

**Noel Newbolt, Commissioner 1, Chair
Alyssa Clark, Commissioner 2, Vice Chair
Vic Riley, Commissioner 3**