

## Minutes

Point Roberts Public Hospital District

Wednesday March 9, 2022

### **Call to Order:**

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner (via Zoom)

### **Attending:**

Commissioners: Stephen Falk, Sara Oggel  
Superintendent: Barbara Wayland  
Financial Advisor: Paulette Ladner  
Recording Secretary: Farrah Carsten

### **Introduction of Guests:**

Dr. Sean Bozorgzadeh, Virginia Lester, Alexandra Wiley, Patrick Grubb – APB, Judith Ross, Bill Zidel, Donna Prudhomme, Noel Newbolt, Paul Smist

**Public Comment:** Elisabeth Mason asked for an update on the Covid numbers for Point Roberts. Numbers have been going down per Dr. Bozorgzadeh. If anyone needs a booster, email Chief Carleton directly. Covid PCR testing is continuing Wednesdays and Sundays from 10 am – 11 am.

### **Approval of Prior Minutes:**

Approval of minutes from previous PRPHD Regular Meeting (February 9, 2022) and PRPHD Special Meeting (February 23, 2022).

**Motion:** To approve minutes as presented. **Motion carried.**

### **Financial Report:**

#### **Financial Report:**

Paulette Ladner presented the financial report. Current month payables \$18,439.11. Payroll is \$3,117.00. There are 2 items to note: Barbara Wayland reimbursement for McAfee subscription = \$247.90, Liberty Mutual Insurance = \$1,590.00

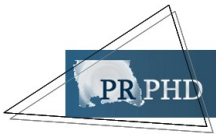
#### **Bills presented for approval as follows:**

Bills paid:

03/01/22 – SuperTrack Urgent Care PLLC = \$16,000  
02/28/22 – Point Roberts Bookkeeping = \$280  
02/25/22 – Point Roberts Press = \$50  
03/01/22 – Bellingham Business Machine = \$47.39  
03/01/22 – Whatcom County FD #5 = \$176.22  
03/01/22 – Whidbey Telecom = \$47.60  
01/12/22 – Barbara Wayland – reimbursement = \$247.90  
03/21/22 – Liberty Mutual Insurance = \$1,590

#### **Payroll as follows:**

Heather Dixon – Cleaner = \$336  
Barb Wayland – Superintendent = \$2,001  
Farrah Carsten – Secretary = \$552  
Stephen Falk – Commissioner = \$228



*Paulette to amend the financials to include 2 checks for Stephen (for the 2 meetings in February). Sara Oggel to receive 4 checks: 1 meeting in January, 2 meetings in February and the March meeting.*

**Motion:** To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

**Clinic Medical Director Update:**



**POINT ROBERTS CLINIC NUMBERS FOR FEBRUARY 2022**

DATE	CV	LABS	PT/PH	TELEMED	EXAM	SKIN	R12 & R13	TOTAL
1	0	0	1	1	0	0	0	2
2	0	0	0	0	0	0	0	0
3	0	0	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0
5	0	0	0	0	0	0	0	0
6	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0
21	0	0	0	0	0	0	0	0
22	0	0	0	0	0	0	0	0
23	0	0	0	0	0	0	0	0
24	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0
26	0	0	0	0	0	0	0	0
27	0	0	0	0	0	0	0	0
28	0	0	0	0	0	0	0	0
29	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0

2 Skin Exam  
19 Exam

2022	CV	LABS	PT/PH	TELEMED	EXAM	SKIN	R12 & R13	TOTAL
January	12	22	8	22	12	0	0	74

2022	CV	LABS	PT/PH	TELEMED	EXAM	SKIN	R12 & R13	TOTAL
January	12	22	8	22	12	0	0	74
February	12	22	8	22	12	0	0	74
March	12	22	8	22	12	0	0	74
April	12	22	8	22	12	0	0	74
May	12	22	8	22	12	0	0	74
June	12	22	8	22	12	0	0	74
July	12	22	8	22	12	0	0	74
August	12	22	8	22	12	0	0	74
September	12	22	8	22	12	0	0	74
October	12	22	8	22	12	0	0	74
November	12	22	8	22	12	0	0	74
December	12	22	8	22	12	0	0	74

**Clinic Update:** For the month of February labs and telemedicine numbers were slightly down, office visits increased.

Lab work - If patients are heading to the Bellingham area for miscellaneous reasons, the clinic is informing them to have lab work completed at the Quest collection center in Ferndale. It's better to have the blood drawn right away versus sitting around in order to avoid erroneous numbers such as potassium levels. If it's inconvenient, the lab work can be done in Point Roberts.

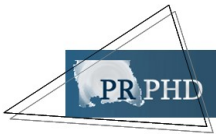
The free antibiotic program has been a success.

Alexandra Wiley has been working to recruit a medical assistant (MA) for the Clinic. Multiple interviews have taken place, but the search continues. One issue is the commute to Point Roberts and back taking over an hour each way.

**Superintendent's Report:**

**Missing Funds Update:** The county started the process to find out who deposited our check mistakenly. They still haven't heard anything back.

**Website update:** Farrah has been in talks with WIX support, they are saying nothing is wrong with the domain certificates. She will be talking with Bennett Blaustein to get some help in trying to resolve the issue. Per Stephen we may have to look at moving to a different platform if it can't be resolved.



**Other:**

**Commissioner Position 1 Vacancy (2-year term)** – Applicants: Donna Prudhomme, Noel Newbolt, Paul Smist

Each applicant discussed their background and interest in the Commissioner 1 position. The candidates answered questions posed by the Commissioners and the Superintendent.

7:35 pm – Closed Executive session for discussion related to selection of new Commissioner Position 1

7:47 pm – Public session reconvened – Report on Executive session

**Motion:** To select Noel Newbolt for Commissioner 1 position. **Motion carried.**

**Next Regular Meeting: Wednesday April 13<sup>th</sup>, 2022 @ 7:00 pm via ZOOM**

Meeting adjourned: 7:59 p.m.

*Minutes approved verbally at the following month's ZOOM meeting*

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Stephen Falk

\_\_\_\_\_  
Sara Oggel

\_\_\_\_\_  
Farrah Carsten