



Point Roberts Hospital District

Meeting Minutes Wednesday September 2, 2026

Call to Order and Roll Call:

The meeting was called to order by Commissioner, Noel Newbolt at 7:00 pm

Commissioners: Noel Newbolt (1, Chair), Alyssa Clark (2, Vice Chair), Vic Riley (3)
Staff Present: Superintendent, Auditing Officer & Administrative Clerk: Farrah Carsten
MD, Provider: Sean Bozorgzadeh
Practice Manager: Alexandra Wiley

Guests/Public Present: Erin Kelly – APB/Daffodil Press, Pia Clark, Rhiannon Allen, Lucy Williams, Galen Wood, Holly Layport, Galeah Tinkelman

Public Comment: Lucy expressed appreciation for Vic's presentation at the Taxpayers Association meeting. She noted the clear, paced delivery of facts/slides, the open and non-defensive handling of the Q&A (e.g., acknowledging good points), and the need for additional community meetings so residents can fully absorb the information on SuperTrack's progress and the commitment of physicians who have gone into debt to sustain local care. There was a suggestion for a larger community meeting to address questions. Farrah suggested holding a community meeting (sooner rather than later, ideally October or coordinated with October PRPHD meeting) to address questions/concerns before budget season. The separate town-hall style meeting was supported.

Vic will send (typo corrected) PDF of the Taxpayers Association presentation for website posting.

Approval of Prior Minutes:

Approval of minutes from previous PRPHD Regular Meeting (August 5, 2026).

Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

<u>Accounts</u>	<u>August</u>	<u>July</u>	<u>Difference</u>
General Fund	\$ 254,571.08	\$ 290,214.73	\$ (35,643.65)
Reserve Fund	\$ 191,628.19	\$ 190,996.79	\$ 631.40
Capital Fund	\$ 12,336.54	\$ 12,295.89	\$ 40.65
TOTAL	\$ 458,535.81	\$ 493,507.41	\$ (34,971.60)

Current month payables = \$38,379.76 / Payroll is \$2,723

Bills presented for approval as follows:

09/01/26	SuperTrack Urgent Care PLLC contract	Sep-26	\$	36,000.00
09/01/26	Whatcom County Fire District #5	Utilities	\$	89.55
09/01/26	Bellingham Business Machines	Copier supplies	\$	15.92
09/01/26	Farrah Carsten - reimbursement	Whidbey	\$	46.34
07/31/26	Foster Garvey PC	Org. issues	\$	2,227.95
TOTAL			\$	38,379.76

Payroll:

September	Farrah Carsten	Superintendent, Auditing Officer & Admin	\$	1,800.00
September	Kimberly Kimerer	Cleaner	\$	440.00
August	Noel Newbolt	Commissoner 1	\$	161.00
August	Alyssa Clarke	Commissoner 2	\$	161.00
August	Vic Riley	Commissoner 3	\$	161.00
TOTAL			\$	2,723.00

Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Updates:

SAO – Cyber Security: Following reports of water district hacks across the country, Farrah had a meeting with the State Auditor's Office regarding cybersecurity. Questionnaire has been completed, the discussion with the cyber security specialist she noted limited patient financial/PHI exposure but value of preparedness (especially ransomware). Follow-up meeting scheduled next week to test and implement. Backups at the clinic noted as key mitigation.

Other: Farrah will be exploring mobile providers for eye care and hearing tests (after the prior mobile dental experience).

Clinic Medical Director Update:



POINT ROBERTS CLINIC NUMBERS FOR JULY 2026

DATE	OV	NURSE VISITS / LABS	PT/INR	TELEMED	PHYS EXAM	SKIN CLINIC	B12 & FLU SHOTS	TOTAL
1		3						3
2	10							10
3		3						3
6	10							10
7	13	1						14
13	11							11
14	14							14
15		1						1
16	13							13
20	9	2						11
21	12							12
23	11							11
27	9							9
28	13							13
30	9	2						11
TOTAL	134	12	0	0	0	0	0	146

14 Urgent Care

2026	OV	NURSE VISITS / LABS	PT/INR	TELEMED	PHYS EXAM	SKIN CLINIC	B12 & FLU SHOTS	TOTAL
January	92	33	0	4	0	0	0	129
February	113	41	0	0	0	0	0	154
March	109	36	0	1	1	0	0	147
April	115	26	0	1	1	0	0	143
May	108	13	0	3	10	0	0	134
June	153	17	0	2	0	0	0	172
July	134	12	0	0	0	0	0	146
August								0
September								0
October								0
November								0
December								0
TOTALS:	824	178	0	11	12	0	0	1025

2025	OV	NURSE VISITS / LABS	PT/INR	TELEMED	PHYS EXAM	SKIN CLINIC	B12 & FLU SHOTS	TOTAL
January	117	23	0	11	0	9	8	168
February	161	17	0	19	4	0	8	209
March	146	15	0	14	1	0	7	183
April	119	5	0	8	0	11	4	147
May	124	4	0	6	0	13	0	147
June	111	23	0	11	1	0	4	150
July	198	24	0	3	8	0	0	233
August	62	28	0	33	5	0	0	128
September	139	20	0	20	0	0	0	179
October	117	26	0	23	0	0	0	166
November	105	29	0	3	4	0	15	156
December	101	21	0	6	0	0	0	128
TOTALS:	1500	235	0	157	23	33	46	1994

Clinic numbers: August visits: Total 148 (14 urgent care; 132–134 regular office visits). Up from prior year August (128).

Medication Assistance Proposal: Patients sometimes cannot afford critical medications (insurance non-coverage or high co-pays). Example (anonymized): weight-related medication unaffordable, contributing to need for multiple joint/back surgeries. Dr. Bozorgzadeh proposed for the Commission to designate modest funding so SuperTrack can negotiate wholesale pricing, procure specialized medications (beyond existing free/pre-pack program), and provide them as a short-term bridge.

Suggested pilot: \$300–\$500/month (start at \$300–\$500), invoiced to Commission with high-level anonymous utilization summary (number helped; type of medication at high level; total spent). Privacy prioritized; no pressure for patient consent/testimony. Complements existing free/wholesale medication efforts.

The commissioners supported: Start at \$500/month as one-month pilot with report next month; assume continuation subject to actual need. Language already in contract allows subsidy adjustment based on patient needs.

Vaccinations: Ordered last week; arrival date pending (Alex to share with Farrah).

Canadian licensing: Vic had asked if Dr. Bozorgzadeh was licensed in Canada (noted as potential cost-saving idea for FDA approved medications for some patients). Dr. Bozorgzadeh's license lapsed years ago; not currently able to prescribe for Canadian pharmacies.

SuperTrack contract review:

Vic emphasized equal authority among commissioners, independent votes, open communication, and collective ownership of outcomes. No one (including chair or process lead) has greater authority.

Reviewed redlines from Dr. Bozorgzadeh / SuperTrack (after their attorney reviewed the document):

Section 2.3 (Clinic Hours): Added flexibility for other licensed providers (e.g., APPs) given up to 6 months to search/hire/credential residency-trained providers. Allows buffer for illness/unforeseen circumstances; monthly stipend to SuperTrack may be reduced if relying on APPs. **Approved.**

Removed **2.3.B** (per prior August meeting) – not core service.

Access to prescriptions / limited medications section: Deleted (prior discussion; contract specified particular drugs unnecessarily; better removed as minimum performance requirement).

Radiology: Updated language requiring facility to meet portable digital radiography requirements and ability to contract with a radiology service using board-certified radiologists for interpretation. (Prior revenue threshold adjusted for inflation to ~\$70k; still below; practical hosting requirements added.) **Approved.**

Patient information / medical records: Language regarding timely manner per billing company protocols accepted.

Termination / staffing conditions: Extended period (from 10 days) to 30 days to hire replacement provider(s) in event of sudden inability to staff / competition between providers, with no payment

during blackout. Finding coverage, contracting, and record transfer realistically longer than 30 days.
Approved.

Insurance: Dr. Bozorgzadeh provided a copy covering cyber breaches, terrorist activities, etc. Farrah to cross-reference with district contract language.

Notice address: Update needed – Carmichael Clark no longer represents SuperTrack; new address (Kirsten Darrin or equivalent) to be provided.

Motion: To approve the contract as reviewed. **Motion carried.**

Other:

Vic asked for SuperTrack to provide releasable financial statements (via accountant Jerry Andrews / Alex) for public records readiness. Proprietary/competitive items (e.g., individual salaries) can be redacted or flagged; staffing totals by site already available and acceptable.

October 7 meeting: Dr. Bozorgzadeh and Alex unavailable as they will be out of town. Clinic coverage will be arranged (schedule adjusted; weekend coverage). Dr. Bozorgzadeh will provide written 1–2 paragraph report (numbers, medication pilot update, clinic views) in advance.

Follow Up items:

- Farrah cross-references SuperTrack’s insurance certificate with the contract, and SuperTrack supplies the corrected notice address. Final clean version is prepared and signed next week.
- Presentation PDF to be posted on the website.
- Farrah to continue cybersecurity questionnaire/implementation; explore mobile vision/hearing providers.
- Community meeting planned (target October) to discuss SuperTrack progress more broadly.
- SuperTrack (Alex/Dr. Bozorgzadeh): Provide releasable financial statements; share vaccine arrival info; implement \$500/month medication pilot and report next month; prepare written report for October meeting.
- SuperTrack to provide information on Oct. clinic coverage to Farrah to post on website and socials.
- Commission to consider ongoing medication subsidy levels after pilot report.

Next Regular Meeting: Wednesday October 7, 2026 @ 7:00 pm in person at the Community Center and via ZOOM

Meeting adjourned by Noel Newbolt: 7:33 p.m.

Minutes approved verbally at the following month’s meeting:

**Noel Newbolt, Commissioner 1, Chair
Alyssa Clark, Commissioner 2, Vice Chair
Vic Riley, Commissioner 3**