

**June 23, 2020**

**Call to Order:**

The meeting was called to order at 1:00 p.m. by Stephen Falk, Commissioner (via Zoom)

**Attending:**

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis  
Superintendent: Barbara Wayland  
Recording Secretary: Farrah Carsten

**Introduction of Guests:**

Deborah Shields, Bill Meursing

**Agenda:**

This meeting is a limited function to configure & set dates for proposals.

**Update:**

Credentialing is too far down the road we could hit a roadblock. November 1<sup>st</sup> through December 15<sup>th</sup> is the enrollment period therefore we need to know what insurances will be accepted.

Kaiser Group Health HMO is a major provider that has approximately 90% of resident's coverage. The other Insurance Companies are not a problem to be recredentialled per Barb. It's 90 days to set up any credentialing.

Richard proceeded over the past timelines. July 15<sup>th</sup> send out RFP, August 15<sup>th</sup> deadline for receipt of bids & responses to the RFP including supporting documents, August 31<sup>st</sup> choosing the new entity, September 30<sup>th</sup>, signing the contract with the successful party. This will meet the January 1<sup>st</sup>, 2021 deadline.

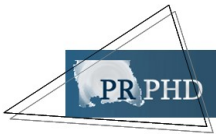
Question presented regarding bids being public information. Per Bill Meursing once it crosses your desk it becomes public knowledge. The Hospital District will check with attorneys on this matter.

**Dates are as follow:**

- July 1<sup>st</sup> - RFP to be sent out
- July 15<sup>th</sup> - any questions from potential responders
- July 31<sup>st</sup> - submission of bids and RFP response
- August 1<sup>st</sup> - Bids and supplemental documents

**Other dates not part of the RFP:**

- August 11 – regular meeting to discuss the details
- August 18<sup>th</sup> – Special Meeting to finalize decision
- September 8<sup>th</sup> – Regular Meeting
- September 15<sup>th</sup> – Sign documents/contract with the successful entity



**Motion:** Approve timeline for RFP, proposals to be sent out per dates agreed upon

**Motion carried.**

Meeting was adjourned at 1:30 p.m.

Regular Meeting: Tuesday July 14<sup>th</sup>, 2020 @ 7 pm (TBA)

*Minutes approved verbally at the following month's ZOOM meeting*

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Stephen Falk

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Kandace Harper

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Richard Dennis

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Farrah Carsten