



## Minutes

Point Roberts Public Hospital District

Wednesday January 13, 2021

### **Call to Order:**

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner (via Zoom)

### **Attending:**

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis  
Superintendent: Barbara Wayland  
Financial Advisor: Paulette Ladner  
Recording Secretary: Farrah Carsten

### **Introduction of Guests:**

Dr. Mae Lary, Alexandra Wiley, Patrick Grubb - APB

### **Approval of Prior Minutes:**

Approval of minutes from previous PR PHD Regular Meeting (December 8, 2020)

**Motion:** Motion: To approve minutes as presented. **Motion carried.**

### **Financial Report:**

#### **Financial Report:**

Paulette Ladner presented the financial report. Current month payables \$17,264.98. Payroll is \$3,233.00

There are 2 items to note: Barbara Wayland reimbursement for staff Christmas Gift Baskets = \$407.48 and Whatcom County Administration Services QTR4 payroll services = \$180.00

#### **Bills presented for approval as follows:**

Bills paid:

01/02/21 – SuperTrack Urgent Care PLLC - \$16,000  
12/31/20 – Point Roberts Bookkeeping - \$338.20  
12/31/20 – Bellingham Business Machine - \$18.37  
01/11/21 – Whidbey Telecom - \$47.96  
01/02/21 – Whatcom County FD 5 - \$272.97  
01/07/21 – Whatcom County Admin Serv = \$180.00  
01/10/21 – Barbara Wayland – Reimbursement = \$407.48

#### **Payroll as follows:**

Heather Dixon – Cleaner - \$560  
Barb Wayland - Superintendent - \$1,827  
Farrah Carsten – Recording Secretary - \$504  
Kandace Harper – Commissioner - \$114  
Stephen Falk – Commissioner - \$114  
Richard Dennis – Commissioner - \$114

**Motion:** To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**



**Clinic Medical  
Director Update:**

**Clinic Patient Numbers:** SuperTrack is now open 5 days a week. The year in review will be provided at the February meeting.



POINT ROBERTS CLINIC NUMBERS FOR DECEMBER 2020

DATE	OV	LABS	PT/INR	TELEMED	PHYS EXAM	WFD #5 PHYS EXAM	FLU VACCINE	SKIN CLINIC	TOTAL
1	7	4			1	1			13
3	4	2	4			1			11
7	7								7
8									0
10	14	3			1				18
14	4							10	14
15	8	1			1				10
17	11	5	2		1	1			19
21	4			1	1				6
22	4	1	1	1	1				8
24									0
29	11	5	4						20
<b>TOTAL</b>	<b>74</b>	<b>21</b>	<b>11</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>10</b>	<b>126</b>

\*Jeremy PTO

\*Closed Christmas Eve

The refrigeration system technology will arrive on January 20<sup>th</sup>, 2021. After 5 days of data collection with the calibrated digital data loggers for the pharmaceutical refrigeration equipment, we can complete our application to the State.

**Covid Vaccine Update:** Dr Lary provided the following update: Coronavirus vaccine information trickles out and changes on a daily basis. We can only predict the next few days & don't know when Phase B1 starts and only some of the residents will qualify. The other phases will follow afterwards. Much of the vaccine will go to the big pharmacies, e.g. CVS, Rite Aide, and we do not know how much of it will be allocated to small clinics. When the vaccine is here, it will go through big pharma like CVS, Rite Aid. It will not be provided through doctor's orders it will be directly between the pharmacy and patients, much like a flu clinic. Logically thinking, at the same time the vaccine is available at the pharmacies, SuperTrack should be approved as the distributor for Point Roberts. Information will not be available here until the vaccine is ready for rollout to the community.

The commissioners directed Barbara Wayland to provide weekly updates to the community via PAWS, NextDoor, and the APB.



**Superintendent's Report:**

**Holiday appreciation baskets:** Cost remained within the range of budget.

**Replacement Laptop (Financial Advisor):** Basic setup completed, current version of QuickBooks to be purchased.

**Physical Therapy Equipment Return:** Equipment to be returned to Alan Finston at The Vault in Blaine, WA.

Dr. Lary suggested they would look into having a Physical Therapist & Phycologist at least once a month for Point Roberts. Telemedicine days would be a good time to utilize space at the clinic being that it is a remote setting.

**CNA Insurance Policy:** Richard reviewed the policy & felt it was not applicable to the hospital district. Barb to follow up and setup a meeting or conference call.

**Other:**

**Upcoming Election for Commissioners:** Commissioner #3 (Kandace Harper) term ends in 2021. Kandace does intend to run for re-election.

Meeting was adjourned at 7:54 p.m.

**Next Regular Meeting: Wednesday February 10<sup>th</sup>, 2021 @ 7 pm via ZOOM**

*Minutes approved verbally at the following month's ZOOM meeting*

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Stephen Falk

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Kandace Harper

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Richard Dennis

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Farrah Carsten