

## Minutes

Point Roberts Public Hospital District

Wednesday February 10, 2021

### **Call to Order:**

The meeting was called to order at 7:00 p.m. by Stephen Falk, Commissioner (via Zoom)

### **Attending:**

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis  
Superintendent: Barbara Wayland  
Financial Advisor: Paulette Ladner  
Recording Secretary: Farrah Carsten

### **Introduction of Guests:**

Dr. Sean Bozorgzad, Alexandra Wiley, Patrick Grubb - APB

### **Approval of Prior Minutes:**

Approval of minutes from previous PR PHD Regular Meeting (January 13, 2021)

**Motion:** Motion: To approve minutes as presented. **Motion carried.**

### **Financial Report:**

#### **Financial Report:**

Paulette Ladner presented the financial report. Current month payables \$17,869.20. Payroll is \$3,010.00

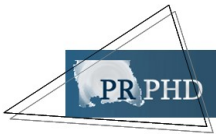
There is 1 item to note: Association of Washington Public Hospital District 2021 AWPHD = \$1,250.00

The AWPHD is valuable to the district as they are the source to coordination of several things such as telemedicine cooperative consortium and the attorney's. We have legal counsel independently because of our membership with the Association but we only pay for the attorney's if we were to use them. The Association also does a lot of lobbying on behalf of hospital districts.

#### **Bills presented for approval as follows:**

Bills paid:

02/01/21 – SuperTrack Urgent Care PLLC = \$16,000  
01/31/21 – Point Roberts Bookkeeping = \$224.00  
12/31/20 – Bellingham Business Machine = \$20.67  
02/01/21 – Whidbey Telecom = \$47.96  
01/02/21 – Whatcom County FD 5 = \$276.57  
01/29/21 – Point Roberts Press - Advertising = \$50.00  
01/07/21 – AWPHD = \$1,250.00



**Payroll as follows:**

- Heather Dixon – Cleaner = \$448
- Barb Wayland - Superintendent = \$1,740
- Farrah Carsten – Recording Secretary = \$480
- Kandace Harper – Commissioner = \$114
- Stephen Falk – Commissioner = \$114
- Richard Dennis – Commissioner = \$114

**Motion:** To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

**Clinic Patient Numbers:**

Clinic Medical  
Director Update:

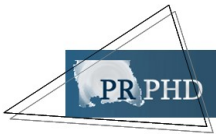


POINT ROBERTS CLINIC NUMBERS FOR JANUARY 2021

DATE	OV	LABS	PT/INR	TELEMED	PHYS EXAM	WFD #5 PHYS EXAM	FLU VACCINE	SKIN CLINIC	TOTAL
4	9		1		1				11
5	8	1			1				10
7	6	1							7
11	3		2	1	1			7	14
12	7	2	1	1					11
14	5		1						6
18	HOLIDAY								0
19	7	3	1						11
21	8								8
25	10	2	1						13
26	10	1							11
28	6	1						7	7
<b>TOTAL</b>	<b>79</b>	<b>11</b>	<b>7</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>109</b>

109 patients were seen in January, the clinic is getting busier, the skin clinic continues to be successful. Receivables have risen thus reflecting the number of Point Roberts resident visits rising.

**Covid Vaccine Update:** Application approved on February 4<sup>th</sup>. Chief Carleton sent out a survey of people wanting to receive the vaccination. So far 510 residents have responded to the survey. 18 declined to submit their contact information, 200-240 are the at-risk population 65 and over needing vaccinations first. The immediate target is the at-risk population. Chris Carleton to identify the residents not able to get to the clinic resulting in the process taking place at their home. Efficient, drive thru clinic with medical equipment and medications in case of adverse reactions.



- People will be divided into 2 categories: Category 1 will receive the 1<sup>st</sup> vaccination then there will be a second category for the 2<sup>nd</sup> vaccination because their monitoring time is different.
- The Government is supplying the vaccines at no charge, the preparation and delivery is not free. Vaccinations will be free with medical insurance, \$15.00 without medical insurance. For those that can't afford to pay due to financial hardship or any other reasons, the cost for the vaccine delivery will be waived.

The 2 vaccines being offered are Pfizer-BioNTech and Moderna. Pfizer vaccines must be stored in ultra-cold freezer stabilized temperatures of -70°F while Moderna requires -4°F refrigeration. Both can be stored for 5 days. Once the vaccine is in the syringe there is only 6 hours to administer it. Either vaccine offered by the State will be accepted and none will not go to waste for any no shows. There is no guarantee the State will fulfill the requested 200-300 vaccines, but more can be ordered every week.

- Barbara and Virginia - Order vaccines
- Chief Carleton – Survey, manage logistics with the parking lot set up
- Dr. Bozorgzad – Resuscitation equipment and medications

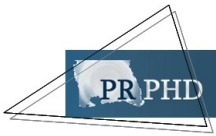
## Superintendent's Report:

**Clinic storage shed items - Update:** Majority of items not needed and will be donated to the Lions Club. Some belong to Alan Finston and will need to be sent to his business in Blaine at the Vault (crutches, bath bench, commode, etc.)

### **CNA Insurance Policy – March 2021 CNA Policies renewal:**

Stephen and Barbara had a conference call with Meredith at Parker, Smith & Meek. Meredith is looking into better offerings than the current CNA Insurance Policy & she suggested a group policy in the future for the 2022 renewals. She has queried 2 other companies to see if they can prepare a policy that is in alignment with a public entity such as the Hospital District in a way of liability coverage versus a corporation.

Richard is opposed to renewing the CNA policy even without another one in place. For example, the policy doesn't cover employment issues or medical malpractice, but it does cover the shareholder risks of which the Hospital District has none. He is open to reviewing a tailored policy that considers these points and will evaluate that.



Meeting adjourned: 7:58 p.m.

**Next Regular Meeting: Wednesday March 10<sup>th</sup>, 2021 @ 7 pm via ZOOM**

*Minutes approved verbally at the following month's ZOOM meeting*

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Stephen Falk

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Kandace Harper

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Richard Dennis

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Farrah Carsten