

Minutes

Point Roberts Public Hospital District

Wednesday April 7, 2021

Call to Order:

The meeting was called to order at 6:30 p.m. by Stephen Falk, Commissioner (via Zoom)

Attending:

Commissioners: Kandace Harper, Stephen Falk, Richard Dennis
Superintendent: Barbara Wayland
Financial Advisor: Paulette Ladner
Recording Secretary: Farrah Carsten

Introduction of Guests:

Dr. Sean Bozorgzad, Alexandra Wiley, John Lesow, Patrick Grubb - APB

Approval of Prior Minutes:

Approval of minutes from previous PR PHD Regular Meeting (March 10, 2021)

Motion: Motion: To approve minutes as presented. **Motion carried.**

Financial Report:

Financial Report:

Paulette Ladner presented the financial report. Current month payables \$34,479.64. Payroll is \$3,344.00. There are 5 items to note: Whatcom County FD #5 annual rent May 2021-April 2022 = \$16,219.55; Liberty Mutual Insurance Business Auto = \$298.00; Liberty Mutual Insurance commercial line packages = \$1,238.00; reimbursement for Farrah Carsten for Go Daddy domain renewal = \$19.71; reimbursement for Stephen Falk Zoom mtg 8/2020-7/2021 = \$55.38.

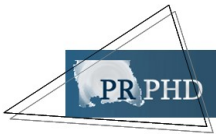
Bills presented for approval as follows:

Bills paid:

04/01/21 – SuperTrack Urgent Care PLLC = \$16,000
03/31/21 – Point Roberts Bookkeeping = \$224.00
03/26/21 – Point Roberts Press - Advertising = \$100.00
04/01/21 – Bellingham Business Machine = \$26.42
04/01/21 – Whatcom County FD #5 = \$250.47
04/01/21 – Whidbey Telecom = \$48.11
03/11/21 – Whatcom County FD #5 = \$16,219.55
04/06/21 – Liberty Mutual Insurance – Business Auto = \$298.00
04/06/21 – Liberty Mutual Insurance – commercial line pkgs = \$1,238.00
04/01/21 – Farrah Carsten – reimbursement = \$19.71
04/01/21 – Stephen Falk – reimbursement = \$55.38

Payroll as follows:

Heather Dixon – Cleaner = \$560
Barb Wayland - Superintendent = \$1,914
Farrah Carsten – Recording Secretary = \$528
Kandace Harper – Commissioner = \$114
Stephen Falk – Commissioner = \$114
Richard Dennis – Commissioner = \$114



Motion: To approve warrants and payroll for prior months' expenditures as presented. **Motion carried.**

Public Comment: John Lesow inquired about the availability of pharmacy type services for seniors in Point Roberts. Stephen and Richard noted that the dispensing, distribution and delivery of medications are governed by numerous state and federal laws and regulations, and expressed concerns about liability. In addition, Richard stated that the delivery of drugs proposed by Lesow is not contemplated in the existing contract with SuperTrack. Richard and Stephen both stated they would not support any attempt to force SuperTrack to adopt the proposal. Barbara noted that in the past the clinic had never accepted drugs from another pharmacy for delivery to residents it had not seen.

Clinic Medical
Director Update:

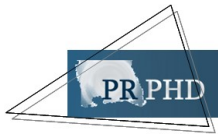


POINT ROBERTS CLINIC NUMBERS FOR MARCH 2021

DATE	OV	LABS	PT/INR	TELEMED	PHYS EXAM	SKIN CLINIC	TOTAL
1	8	1	1				10
2	2	1					3
4	9				1		10
8						11	11
9	5	2					7
11	7	1					8
15	8		1		2		11
16	7		1	2			10
18	7				1		8
22	5	3	1	1	1		11
23	7	1		1	1		10
25	9						9
29	10	1	1		1		13
30	9	1					10
TOTAL	93	11	5	4	7	11	131

Clinic Patient Numbers: The clinic has been stable and numbers are increasing slowly. Medications will be ordered to expand the emergency supply so that patients can be treated for infections, etc. instead of having to drive to Blaine.

Covid Vaccine Update: The operation has been a great success. 470 initial vaccines have been delivered. 277 vaccines delivered for secondary doses and for the next clinic 200 J&J vaccines will be delivered. Johnson & Johnson vaccine efficacy is not as high as the others however the shelf life is longer, there is not as much pressure to deliver the vaccine right away. Efficacy: Pfizer = 95%, Moderna = 93 %, J&J = mid to high 80%.



All Point Roberts residents over the age of 16 will be eligible for the vaccination, although currently only Pfizer is approved for 17 to 18 year old's and we are not able to provide Pfizer due to subzero storage requirements. Point Roberts is one of the most aggressively vaccinated communities especially in comparison to our Canadian counterparts.

Credit goes out to Barb, Kandace, Chief Carleton, Virginia, Shivé for ordering & entering the vaccines into the WA State website and Alex for the groundwork on the front of this project to get through the regulatory hoops so the clinic gets approval.

Superintendent's Report:

Equipment return – Alan Finsten, PT: Barb will be returning equipment to Alan tomorrow (Thursday). Alan believes he has one piece equipment left at the Fire Department but will follow up with Chief Carleton regarding the matter.

Follow-up, Matt Ellsworth, Director-AWPHD, re: liability insurance: Matt will be following up with the organization members that are similar to us and will get back to Barb.

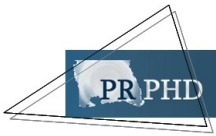
Interlocal Agreement for Payroll Services – Paulette Ladner: The hospital district is billed for payroll services at a rate of \$10 per employee check. Each quarter we receive a bill for the amount of \$180.00 from Whatcom County Administrative Services. Paulette to bring the original contract to Barb to have it signed by the Commissioners.

Motion: Approval of Interlocal Agreement for Payroll Services.

Motion approved

Follow up on discussion of Clinic hours under the current CSA – Stephen Falk: The current clinic service agreement was reviewed by Stephen and the contract does call for 7-day services at the clinic. 5 days are as arranged per the contract, 1 physician day, 2 ARNP days, 2 medical/office assistant days and 2 telemedicine days from home or from the waiting room at the clinic without a medical assistant.

Dr. Bozorgzad explained that on Saturday and Sunday the patient calls (Point Roberts clinic phones are forwarded to the Bellingham location) to make a telemedicine appointment for the same time/day. The patient then will connect with the provider via teleconference from home.



In order to have a private telemedicine room setup within the clinic and with a computer terminal for a patient to use will require construction. Should the district decide to move forward, a section of the clinic would need to be renovated and separated from the rest of the clinic for a patient to have access to. Dr. Bozorgzad recalled it was not feasible for the district to do. Virginia Lester is also on retainer and available to come into the clinic if there's a minor emergency such as a laceration.

Stephen mentioned the language may have been in the proposal but not in the agreement. The telemedicine needs more publicity.

- Alex to compose a notice to be publicized on PAWS
- Farrah to add the information to the PRPHD website
- Patrick Grubb to include information in the APB

Mechanism for patients/community members to communicate comments and concerns – Stephen Falk: Stephen wants to have patient feedback on non-medical services at the clinic. This would be a customer comment, concern, praise, etc. Messages are currently forwarded by the clinic staff to Alex, such as billing questions, hours, etc.

- Farrah to add a section with Alex's email address on the PRPHD website for people to provide non-medical related feedback to admin@supertrackurgentcare.com

Next Regular Meeting: Wednesday May 12th, 2021 @ 7:00 pm via ZOOM

Meeting adjourned: 7:19 p.m.

Minutes approved verbally at the following month's ZOOM meeting

Stephen Falk

Kandace Harper

Richard Dennis

Farrah Carsten